HUMAN RELATIONS MEDIA
41 Kensico Drive, Mount Kisco, NY 10549 Phone: 800-431-2050 Fax: 914-244-0485 Website: hrmvideo.com

Invoice Number: _____

Customer Number: _____

Marc4media MARC RECORDS PROFILE SHEET

Please Fax Completed Form with Your Purchase Order to: Human Relations Media @ 914-244-0485

Marc4media Profile Number (optional) _____
Note: if you have one, fill in the barcode range **only** on this form.

School/Company Name _____

Address _____

City _____ State_____ Zip Code _____

Contact Person_____Position_____

Telephone No. _____ Fax_____ E-mail _____

Check here if you would like:

MARC Records	Barcode Labels	Spine Labels	Shelf-ready Processing
☐	☐	☐	☐

Automation System & Version _____ Type of Barcode _____

Name to be printed on barcode label (up to 30 character positions)

Barcode Range for this order _____

Does your School District require a District Code_____ and/or School Code_____?
(many schools do not, so it's OK to leave this blank)

Standard Indicators ..... ☐ VID =VIDEO ☐ CDR=CD-ROM ☐ DVD=DVD

Use Different Indicators Please Specify…..VIDEO = ☐ CD-ROM = ☐ DVD = ☐ or NONE= ☐

If you don't have a marc4media Profile Number, would you like us to make one for you, so you won't have to repeat this information on future orders

YES ☐ NO ☐